

# Year-End Report

## Undergraduate Council

2016-17

### 1) Council Members:

Co-Chairs:

Yvonne Roux and Deborah Sheffield

Members:

Rahi Abouk, Carol Frierson- Campbell, Sue Mankiw, Ryan Rebe, Karen Phillips, Virginia Kraus

### 2) Summary of Council Activities (Discussions & Accomplishments):

- Reviewed and recommended changes to 15 majors and programs
- Reviewed and recommended changes to 2 existing minors
- Reviewed and recommended 3 new majors and 2 new minors
- Met with the Graduate Council to discuss moving paper forms to an online process

### 3) Council Charges (please add 2016-17 charges & report on progress)

a. Recommend policy on undergraduate course requirements for degrees and the procedures for inaugurating, changing, or terminating undergraduate courses and programs.

Progress: Met with graduate council to discuss moving paper forms to an online process.

Additionally, met with Jonathon Lincoln to discuss components to be included in the online process, which the provost's office anticipates to be rolled out in 2017-2018 AY.

b. Review and recommend new undergraduate programs, major changes in existing programs, and undergraduate courses.

Progress: Reviewed and recommended 3 new majors and 2 new minors. Additionally, reviewed and recommended changes to 15 majors/programs and 2 minors.

### 4) Recommended Charges for 2017-2018

a. Become familiarized with the new automated proposal submission process anticipated to begin in Fall 2017. Continue to provide feedback and modification requests to the provost's office on the components requested in the online form.

b. Review and recommend new undergraduate majors and programs, and substantial changes to existing programs.