

Senate Elections Council
Spring 2013 Meeting Minutes-DRAFT
February 12, 2013

Present: Jerry Beal, Judith Broome (joined late), Carrie E. Hong, Liz Mathew, Mark Sandford,
Absent: James Teng (out of town), Rodney Cauthen (time conflict)

1. The meeting was called to order by C. Hong (co-chair). The meeting agenda was distributed.
2. C. Hong shared updates on the contract renewal (10/16/2012-10/16/2013) with Campus-Vote. The council shared ideas in considering a more effective web-based electronic voting system. The council concludes that we have not identified such one that meets our needs at this time.
3. The council reviewed Spring election procedures and recommended changes in the election announcement. The first round announcement will begin with a sentence, “The Senate Elections Council is now accepting nominations for election of representatives **to begin a term of service in the 2013-2014 Senate.**” Item 5 under Senate Vacancies will read, “**The newly elected members of the Senate shall serve a 2 year term and assume their office at the first meeting of the New Senate on Thursday, May 2, 2013.**” This clarifies the term of the newly elected senators and the date of the first meeting for them to attend. The revision is effective as of Spring 2013.
4. The council set up dates for the upcoming spring elections. Spring election periods are:
 - a. 1st Round: Tuesday, March 26 – Tuesday April 2
 - b. 2nd Round: Tuesday, April 2 – Tuesday April 9
 - c. Withdrawal and biographical information: Tuesday April 9 – Monday April 15
 - d. Voting: Tuesday, April 16 – Tuesday April 23
 - e. First Senate Meeting on Thursday, May 2nd
5. The first round announcements for faculty/librarians, and professional staff were proofread.
6. Email responses: J. Broome will cover the 1st round, R. Cauthen 2nd round, C. Hong for the withdrawal and biographical information period. L. Mathew (co-chair) will assist compiling candidates, proofreading, and sending announcements as needed. Guidelines for email responses will be reminded.
7. The council reviewed the Bylaws and recommends the following changes to be made. Co-chairs have been invited to the Governance Council’s next meeting to work on this task.

*Changes to Article I, Section II-4, Nomination and Election of Officers

 - a. Candidates for all elected positions shall be nominated from the floor and, ~~after a 15 minute interval for caucusing,~~ **be given the floor to make a brief speech, and after which** be elected by a secret ballot, **using paper ballots.**
 - b. Nominations and voting for the Chair, Vice Chair and Secretary will be held **first in that order and the balloting for each office immediately follows nominations from the floor for that office.**

- c. Nominations and voting for the 3 at large representatives to the Executive committee will then be held.
 - d. The election shall be conducted by representatives of the Elections Council who will prepare the ballots **and the standardized election procedure, which information be distributed to the Senate before the election.**
8. The council notes the following items in the bylaws for clarification.
 - a. Line 83 under Section I. 5. i: 1. Promotion Committee, Sabbatical Leave Committee, **and UFRAC Committee-Late Fall**
 - b. Line 86 under Section I.5. i: 5. Adjunct Senator Representative-Early Fall **in every 2 years.**
 9. The next meeting of the council is on Thursday, May 2nd at the new Senate meeting. Reminder of the May election procedure will be sent beforehand.

Respectively submitted on February 21, 2013

Carrie E. Hong, Co-chair

Appendix

Standing charges:

- a. Develop standardized procedures for all campus-wide elections.
- b. Conduct Faculty Senate elections prior to April 30th.
- c. Conduct campus-wide elections according to the election policy for:
- d. University-wide ad-hoc committees and major Search Committees.

Additional charges for 2012-2013:

- a. Fall 2012 – election for Adjunct Faculty Senate Representative needed
- b. Based on the discussion in the minutes of May 3, 2012 and the Faculty/Professional Staff Committee meeting on Sept 11, 2012, determine the most efficient, effective and accurate manner to hold elections for the Senate Executive Committee. Include release of vote tallys, method of voting,
- c. Determine if a more effective web-based electronic voting system is available
- d. Recommendation to Senate regarding corrections to by-laws and constitution regarding