

Senate Elections Council, Fall 2013

MINUTES: September 19, 2013

Present: Judith Broome, Carrie E. Hong, Lizy Mathew, Mark Sandford(for Anthony Joachim), Rodney Cauthen, Christopher Murline, Kwangjoo, Koo

Absent: Jerry Beal

Guest: Susan Dinan (Vice-Chair)

1. The meeting was called to order by L. Mathew (convener) at 12:30PM. The meeting agenda and the attached documents were distributed. Mathew welcomed new members Christopher Murline and Kwangjoo Koo and announced that Jerry Beal couldn't attend the meeting due to personal time conflicts.
2. Susan Dinan read the charges to the members.
3. J. Broome was nominated to be the chair by Christopher Murline and seconded by L. Mathew, and the nomination was accepted, all in favor. J. Broome was elected as chair of the council for 2013-2014.
4. L. Mathew announced that new members were added to council blackboard.
5. The council will use the email (senatevote@wpunj.edu) for the purpose of elections and related correspondence. The password remains the same.
6. Group reviewed the revised election policies.
 - I. The line "All email correspondence regarding nominations, acceptances, withdrawals, and biographies will be confirmed via Senatevote@wpunj.edu" has been added to all announcements.
 - II. Group agreed on the dates for the upcoming fall elections. The fall election periods are:
PSPC/UPC/UFRAC/ART/Sabbatical Leave Elections (Annual in October)
1. Set up dates for 1st, 2nd, withdrawal, voting periods
 - a. 1st Round: Tuesday, September 24 – Tuesday, October 1, 2013- Lizy will respond to emails.
 - b. 2nd Round: Tuesday, October 1 – Tuesday, October 8, Christopher will respond to emails.
 - c. Withdrawals & Bios: Tuesday, October 8 –Monday, October 14, 2013, Judith will compile the Bios and send to Anthony.
 - d. Online voting: Tuesday, October 15- Tuesday, October 22, 2013.
 - e. Announcement: Wednesday, October 23
7. Group proofread the first round announcements for each election.
8. Email responses: Group decided to take turns in responding to nominations and acceptances during the election periods. L. Mathew and Christopher Murline will respond to nominations in the Fall. R. Cauthen and J. Beal for Spring 2014. Koo will be asked to participate as needed. A. Joachim will assist in setting up online ballots for both semesters. Directions for email responses will be emailed to members.
9. Senate Executive Elections in May will be run by the Elections Council.
10. Group decided to use Campus Vote again for all elections in Fall 2013. J. Broome will contact the company and renew the contract.

Respectfully submitted,

Lizy Mathew