

**Senate Research and Scholarship Council  
Minutes for Thursday, October 20, 2011**

PRESENT: Ranjan, Sgro, Gilley, Theus, Bastas, Arevalo, Schwartz  
EXCUSED: Alon, Williams

Lourdes Bastas (on behalf of Martin Williams) announced that the Senate Chair, Parras, had a few recommendations regarding Research Day, namely: 1) to open Research Day to the public and allow faculty from other institutions to be presenters; 2) have fewer concurrent sessions. After discussion, the committee decided that the William Paterson University Research Day should feature only the William Paterson University community as presenters. The committee agreed that inviting the public and/or other institutions to attend as a visitor was a good idea.

Last year there were 67 presentations and 26 poster sessions. Discussion centered on possible criteria to help streamline the program: 1) peer review; 2) first come, first served; 3) accept the first 48 presentations, and have all subsequent submissions be poster sessions. It was decided that peer review would not be a criteria. We agreed on #3 above.

There was review of the Feedback Survey done by Williams regarding ways to increase attendance during the sessions. The committee decided on a few revisions to the schedule for the day:

1) That sessions are mapped to class times, to make it easier for faculty to have classes attend for an entire session. With 6 rooms available throughout the day, and 4 presentations occurring during each class time, there would be 48 presentations in 12 sessions throughout the day, instead of the 67 sessions that were presented last year. Example:

11 – 12:15	6 rooms, 4 presentations to occur during that time = 24 presentations
12:30 – 2	College presentations
2 – 3:15	6 rooms, 4 presentations to occur during that time = 24 presentations

2) Presenters will not have individual time slots. Rather, each session will have four presentations coordinated by a designated moderator.

3) The committee plans to schedule related departments and/or topics in one room - again, to facilitate class attendance for an entire session.

Theus suggested that the Author Reception be scheduled on Wednesday afternoon, (April 4<sup>th</sup>) as a kickoff to the sessions. The Research booklet could also be distributed at that time. After some discussion, the committee was in agreement in theory. Theus will first see if the President and Provost are available on that Wednesday afternoon.

The committee discussed the timeline for implementing the event. Revisions discussed were: 1) Having deadlines occur at an earlier time to allow more time for advertisement. 2) Having the assignment for the student art work occur during the fall semester. This would allow more time for selection of the artwork, and for using the artwork in advertisements during the spring semester. The tentative timeline discussed was:

Save the Date announcement: mid-December 2011

Call for abstracts: January 2012

Second Announcement: February 2012

Announcement of sessions: March 23<sup>rd</sup> 2012

Advertising: March 23<sup>rd</sup> through April 4<sup>th</sup> (tentative date for Author Reception)

Arevalo reminded the group that the COB has a database where faculty input their own publications. He will provide a demonstration at the next meeting.

Gilley distributed the survey he used to get feedback from faculty in the COSH. Other committee members said they would survey the faculty in their College as well.

Agenda for the next meeting:

1. Timeline
2. Database
3. Prioritize the charges of the Council

The next meeting date: Nov 3<sup>rd</sup>.

Respectfully submitted,  
Pamela Theus, Library