

William Paterson University
Faculty Senate research Council

March 7, 2011

Approved 3/21/2011

Present: Sandra Alon, Jane Bambrick, Lourdes Bastas, Stephen Betts, Sue Sgro, Kevin Martus, Lorraine Phillips; Sheetal Ranjan, Kelli Smith, Martin Williams

The meeting was convened at 2:00

It was agreed that the minutes from the past two meetings will be emailed approved at the next meeting.

University Research and Scholarship Day

Martin Williams reported that he had received 77 submissions: 30 Posters and 47 Presentations. He distributed a draft of the schedule for April 7th with the preliminary time slots and locations.

There was some concern regarding the common hour presentations and it was agreed that Committee representatives contact their Deans regarding the details and submit the final program to Williams by March 22nd. As to the addition of individual presentations, there was consensus that the submission deadlines be honored. Williams announced that the University now has standard formats/templates for all publications. The program information will be produced via the appropriate new publishing style guide.

Lourdes Bastas announced that there will not be a lunch catered for the day, but there will be snacks such as fruit, cookies, nuts, etc. with some beverages. Bastas added that six parking spaces have been reserved and she plans to ask for additional spots as well.

Martus reported that Tom Uhlein's graphic design class had produced layouts for the poster and program cover. He was struck by the appeal and proposed that the class vote on which would be the final submission. All agreed.

Committee members volunteered to be moderators and preliminary assignments were scheduled. (see next page)

the next meeting that will be on March 21st at 11:00 in the Reference Conference Room in the Library.

The meeting was adjourned at 2:55.

Moderators for April 7th

168A 11-12:15 Lourdes Sandra Alon 2-3:30

168B All Day Kevin

171A All day Steve Betts

171 B 10:30-12:15 _____ 2-3:15 Jane Bambrick

Ballroom A Shateel All Day

Ballroom B Sue All Day

Ballroom C Kelli 11-12:15