

William Paterson University  
Advisement and Registration Senate Council Meeting  
Minutes  
Date 9/29/2010  
Location: Cheng Library, Paterson Room

Present: Elizabeth Birge; Jyoti Champanerkar; Thomas Fallace (Co-Chair); Esther M. Martínez (Co-Chair);  
Victoria Wagner

Absent: Jean Fuller-Stanley

Guests: Mark Ellis (Vice Chair of the Executive Committee), Elizabeth Ekmekjian (Conveener)

The meeting was called to order at 1:05 p.m.

Mark Ellis informed the committee of its charges and said the first order of business was to elect a chair. Esther Martínez and Tom Fallace were nominated as co-chairs. The nominations were seconded and Martínez and Fallace were unanimously elected.

Ellis said the co-chairs were invited to the Senate luncheon for Council Chairs on October 14th.

The council discussed with Ekmekjian the work of the 2009-2010 Advisement & Registration Council. Ekmekjian said the council had worked on creating an interactive web site – an advisement FAQ page that would disseminate information to academic departments and to advisors. By the end of the year Jae Kim from IRT had created the shell for the page and was waiting to populate it with information. Ekmekjian said other departments and offices wanted to be heard on what information should go on the site. Ekmekjian left after this discussion.

Fallace said he would find out what information last year's Advisement & Registration Council had collected to put on the web page (the end-of-the-year report had not yet been put up on the Senate Council page).

Wallace said she would speak to Jae Kim to find out the status of the shell.

Birge said she would look at the most recent NSSE report for student feedback on advisement.

The council decided to invite a representative from the Office of Student Accounts to the next meeting to discuss student billing and to move future meetings to 12:30 p.m. rather than 1 p.m.

The meeting was adjourned at 1:40 p.m.

Respectfully submitted,  
Prof. Birge  
Advisement Coordinator  
Associate Professor/Journalism